



RULES OF PROCEDURE
ANNUAL GENERAL MEETING OF SHAREHOLDERS
PT BANK SYARIAH INDONESIA Tbk
May 17, 2024

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PT BANK SYARIAH INDONESIA Tbk
17 MEI 2024**

1. General

Annual General Meeting of Shareholders (hereinafter referred to as the "**Meeting**") of **PT BANK SYARIAH INDONESIA Tbk** (hereinafter referred to as the "**Company**"). The Meeting will be held in Bahasa Indonesia.

2. Time and Place Of Meeting

this meeting was held at:

Day/Date	: Friday / 17 May 2024
Time	: 02.00 PM – until completed
Place	: Aryanusa Ballroom Menara Danareksa 2 nd floor
Link to follow the meeting virtually	: Accessing the KSEI Electronic General Meeting System facility (eASY.KSEI) in the link https://akses.ksei.co.id/ provided by KSEI

3. Meeting Agenda for the AGMS :

In accordance with Article 14 paragraph (9) of the Company's Articles of Association, the advertisement of the Meeting Invitation has been published on the website of PT Bursa Efek Indonesia ("IDX"), the website of PT Kustodian Sentral Efek Indonesia ("KSEI") and the Company's website on April 25, 2024 by stating the agenda of the Meeting, namely:

- a. Approval of the Annual Report and the Board of Commissioners Oversight Report and Ratification of the Company's Financial Statements for the financial year ended on December 31, 2023, including to release and discharge of all responsibilities (*volledig acquit et de charge*) to

all members of the Board of Directors and Board of Commissioners of the Company in relation to the management and supervision of the Company carried out during the financial year ended on December 31, 2023, to the extent that such activities are reflected in the Annual Report.

- b. Approval of the use of the Company's net profit for the financial year ending December 31, 2023.
- c. Approval of the appointment of a Public Accountant Firm and Public Accountant to audit the Company's Financial Statements for the fiscal year which will end on December 31, 2024 and the determination of the fees/honorarium.
- d. Determination of tantiem for Board of Directors and Board of Commissioners, and bonus for Sharia Supervisory Board members for the financial year 2023, and determination of salaries of Board of Directors and honorarium of Board of Commissioners and Sharia Supervisory Board members, including the provision of facilities, benefits and/or other allowances for the financial year 2024.
- e. Report on the Realization of Use of Proceeds from Capital Increase with Pre-emptive Rights I ("Rights Issue I").
- f. Approval of Amendments to the Company's Articles of Association.
- g. Approval of changes in the Company's Management.

4. Meeting Participant

- a. Participants of the meeting are the company's shareholders whose names are registered in the company's register of shareholders and/or the owners of the company's shares in the securities account balance records at KSEI Collective Custody on Wednesday, April 24, 2024, at 16:15 WIB.
- b. Meeting participants have the right to ask questions or opinions and vote in the meeting.
- c. An invited is a party who attends the meeting who is not a shareholder of the company at the invitation the Board of Directors company and do not have the right to ask questions or opinions and vote in the meeting.

5. Letter Of Authorization

- a. Shareholders can authorize and vote electronically (e-proxy & e-voting) through e-ASY.KSEI by logging in first to access KSEI through the

website <https://akses.ksei.co.id>

- b. In the event that shareholders are unable to access the KSEI system (e-ASY.KSEI) at <https://akses.ksei.co.id>, they may download power of attorney available on the company's website (www.bankbsi.co.id) to authorize and vote at the meeting, with the following noted that members of the Board of Directors and Board of Commissioners, as well as employees of the company may act as proxy for the shareholders at the meeting. However, their votes will not be counted in the voting.

6. Meeting Leader :

In accordance with the provisions of Article 15 paragraph (1) of the company's articles of association in conjunction with Article 37 paragraph (1) of the Financial Services Authority Regulation No.15/POJK.04/2020 regarding the plan and implementation of the General Meeting of Shareholders of Public Companies ("POJK GMS"), the meeting is chaired by a member of the Board of Commissioners appointed by the Board of Commissioners, based on the letter of the Board of Commissioners Number 04/013-3/KOM dated April 26, 2024, the Board of Commissioners has appointed the chairman of the meeting as follows:

- Mr. **Muliaman D Hadad** – The President Commissioner concurrently serves as the **chairman of the meeting**.
- Mr. **Adiwarman Karim** – Vice President Commissioner concurrently Independent Commissioner as **chairman of the meeting substitute**.

7. Meeting Quorum :

- a. The attendance quorum and decision quorum for each meeting agenda refer to the provisions of POJK GMS and the articles of association of the company. Articles of Association of the company.
- b. Shareholders or proxies who experience delays in the electronic registration process for any reason will result in the shareholders or their proxies being unable to attend the meeting electronically, and their share ownership will not be counted as a quorum for attendance at the Meeting.
- c. Provision of Attendance Quorum and Decision Quorum:

- The First, Second, Third, Fourth and Seventh Meeting Agenda are that the Meeting may be held if more than 1/2 (one-half) of the total number of shares with voting rights are present or represented in the Meeting. And resolutions must be approved by more than 1/2 (one-half) of all shares with voting rights present or represented in the GMS.
- The Sixth Meeting Agenda is that the Meeting can be held if the Meeting is attended by Seri A Dwiwarna Shareholders and other shareholders of the Company and/or their authorized representatives, which together represent at least 2/3 (two-thirds) of the total number of shares with valid voting rights. And the resolution must be approved by Seri A Dwiwarna Shareholders and other shareholders of the company and/or their authorized representatives, who together represent at least 2/3 (two-thirds) of the total number of shares with valid voting rights present at the GMS.
- The Fifth Agenda is a report, therefore no voting will be conducted to adopt the resolutions of the Meeting.

8. Discussion of the meeting agenda :

- a. The Chairperson of the meeting will open and close the agenda.
- b. For the smooth running of the meeting, the chairman of the meeting may delegate the authority to a member of the Board of Directors/Board of Commissioners to lead the meeting and/or provide explanations related to the agenda of the meeting. meeting and/or submit explanations related to the meeting agenda.

9. Live Streaming of Meeting Implementation

- a. Shareholders who have registered in e-ASY.KSEI at the latest until the specified time limit can watch the Meeting through Webinar Zoom by accessing the e-ASY.KSEI menu, submenu GMS broadcast located at the access facility (<https://akses.ksei.co.id/>).
- b. The GMS broadcast has a capacity of up to 500 (five hundred) GMS participants with attendance determined on a first come first serve basis.
- c. Shareholders who only witness the implementation of the meeting through the GMS broadcast but are not registered to attend electronically in the e-ASY.KSEI application, then the presence of such shareholders or shareholders' proxies is considered invalid and will not be included in the calculation of the attendance quorum of the meeting. and will not be included in the calculation of the meeting attendance

quorum.

- d. To obtain the best experience in using the e-ASY.KSEI application and/or the GMS Broadcast, shareholders or their proxies are advised to use the Mozilla Firefox browser. proxies are advised to use the Mozilla Firefox browser.

10. Rules for Submitting Questions and/or Opinions :

- a. The Chairperson of the meeting will provide an opportunity to the shareholders or the shareholders' proxies to ask questions or opinions after the explanation of the agenda of the meeting is given before the decision is made.
- b. The Chairman of the meeting may request the assistance of members of the Board of Directors and/or the Board of Commissioners to lead the question and answer process on the agenda of the meeting.
- c. The Chairman of the meeting or the party appointed to lead the question and answer session will provide an opportunity to the shareholders and/or their proxies to submit questions or opinions for each meeting agenda in only 1 (one) session and will be given the opportunity to a maximum of 2 (two) questioners with the provision that each questioner submits 1 (one) question or opinion.
- d. The process of submitting questions or opinions for shareholders who attend electronically is as follows:
On the E-Meeting hall screen, there is an Opinion Statement Field that will be active when the Agenda discussion has begun, Shareholders can enter questions through the Opinion Statement Field. Click the 'Send' button to send the question. The character limit set by the e-ASY KSEI application is a maximum of 600 characters. If the shareholder's question or opinion is selected for response, the question or opinion will be entered into the General Meeting Flow Text field and will be answered or responded to at the meeting.
- e. The process of submitting questions or opinions for shareholders or shareholders' Proxies who are physically present and want to questions and/or opinions, are asked to raise their hands, and submit the completed question form to the officer to be submitted to the notary to be checked for validity and relevance to the agenda being discussed, and then submitted to the chairman of the meeting to be read out.
- f. The Chairman of the meeting or the party appointed to lead the questions and answers will read out the questions or opinions. After that, the Chairman of the meeting or the party appointed to lead the questions and answers will answer and/or respond or delegate to other parties, such as notary, and/or company officials who handle the relevant fields.

- g. Any questions submitted by shareholders or shareholders' proxies must meet the requirements that relate directly related to the agenda of the meeting, which will be determined by the chairman of the meeting or the party appointed to lead the question and answer session. questions.
- h. If there are no questions and/or opinions, the question and answer session ends and the decision-making session continues.
- i. The Notary will validate the questions or opinions raised by the shareholders or the shareholders' proxies relating to the agenda of the meeting to be answered by the chairman of the meeting, without prejudice to the right of the chairman of the meeting to refuse to answer if according to the chairman of the meeting the questions or opinions raised are considered not related or related to the agenda of the meeting being discussed or previously discussed.

11. Meeting Decision Making :

- a. Decisions in the meeting are made based on deliberation for consensus, with due observance of Article 28 POJK GMS.
- b. Decision-making through voting shall be carried out with due observance of the attendance quorum of the meeting.

12. Voting :

- a. In accordance with Article 5 paragraph 3 of the company's Articles of Association, each share entitles its owner to cast 1 (one) vote.
- b. In accordance with the provisions of Article 16 paragraph 2 letters h and i of the company's Articles of Association, in voting, the votes cast by the Sahara Holders shall apply to all shares owned by them and shareholders are not entitled to authorize more than one proxy for part of the number of shares owned by them with different votes. This provision is excluded for :
 - Custodian Bank or Securities Company as Custodian representing its customers who own the company's shares;
 - Investment Managers who represent the interests of the Mutual Funds they manage
- c. Voting for shareholders who attend the Meeting electronically through e-ASY.KSEI (e-Voting) is conducted. The electronic voting process takes place in the eASY.KSEI application on the E- Meeting Hall menu, Live Broadcasting sub menu.
- d. Shareholders who are present in person or represented by proxies but have not voted on the agenda of the meeting as referred to in letter

c, the shareholders and/or their proxies have the opportunity to convey their views on the Agenda of the Meeting. Meeting as referred to in letter c, then the shareholders and/or their proxies have the opportunity to submit their the voting period through the E-Meeting Hall screen in the e-ASY.KSEI application opened by the company. When the electronic voting period of the Meeting Agenda begins, the system automatically runs the voting time by counting down the maximum voting time. (voting time) by counting down for a maximum of 3 (three) minutes. During the electronic voting process, the status "Voting for agenda item no I .7 has started" will appear in the 'General Meeting Flow Text' column. If a Shareholder or Authorized Proxy does not cast a vote for a particular Agenda Item until the status of the General Meeting flow text is displayed on the 'General Meeting Flow Text' column. Meeting as shown on the 'General Meeting Flow Text' column changes to "Voting for agenda item no I .7 has ended", then it will be deemed to vote Abstain for the relevant Meeting Agenda.

- e. Voting for shareholders or shareholders' proxies who are physically present who vote abstain or disagree are asked to raise their hands and submit their voting cards to the officers. dissenting votes are asked to raise their hands and submit their voting cards to the officer. shareholders or proxies shareholders or proxies who do not raise their hands are deemed to approve the proposal submitted in relation to the agenda of the meeting being discussed. that is being discussed.
 - f. If there are shareholders or shareholders' proxies who leave the meeting at the time of voting, then the person concerned shall be deemed to have approved the resolutions of the meeting. For the proxy who is authorized by shareholders to vote abstain or disagree or any vote, but at the time of the decision making by the chairman of the meeting, the person concerned does not raise his/her hand to vote abstain or disagree or any vote. decision by the chairman of the meeting, the person concerned does not raise his/her hand to cast an abstention vote or a dissenting vote or any vote, then they are deemed to approve the resolutions of the Meeting adopted. or any vote, then they are deemed to approve all proposals submitted.
13. During the meeting, the meeting participants are requested to maintain order in the meeting and adjust their respective cellular phones to silent mode.
 14. The meeting participant mark must be worn during the meeting.
 15. The Chairperson of the meeting has the right to take all necessary actions to ensure that the conduct of the meeting takes place in an orderly

and smooth manner, including but not limited to asking the meeting participants who are considered by the chairperson of the meeting to have disturbed the order of the meeting to leave the meeting room.

- 16.** Other matters that have not been regulated in this Code of Conduct will be determined later by the chairman of the meeting in accordance with the provisions of the Company's Articles of Association and/or applicable legal provisions.